

# THE RENO BRITISH CAR CLUB

## BY-LAWS

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### Article I – Name

The name of this organization shall be the Reno British Car Club.

### Article II – Official Club Address

The club shall maintain an official business address

### Article III – Purpose

The purpose of this organization shall be:

1. Promote the interest in, and the preservation of all British made cars, by inspiring and developing each owner's understanding of his/her machine.
2. Promote the enjoyment of the use and ownership of the car through tours and other fun-type events, all within the capabilities of the machines.

### Article IV – Meetings

The club shall meet each month at a place to be determined by the Board well in advance. Notice of the meeting place shall be announced to the membership by mail-out, and by email.

### Article V – Membership

#### **Section 1 – Basis of Membership**

Membership shall be open to anyone owning a British Car (MG, Triumph, Jaguar, etc.), or anyone interested in British cars, the ownership of, history of, and/or maintenance of said vehicles. Ownership is not a pre-requisite.

Membership shall be dependent on payment of current dues. Dues shall be due on January 1<sup>st</sup> and become delinquent on March 30<sup>th</sup> of any given year. New members enrolled after July 1<sup>st</sup> will be charged 50% of normal dues.

## **Section 2 – Rights of Membership**

Paid up members shall enjoy any and all of the rights and privileges of this organization. Each membership is either an individual membership or family membership, and includes a single vote on any issue presented to the Membership.

## **Section 3 – Termination of Membership**

Annual dues of all members are payable by January 1 of any given year, and must be received no later than the March meeting to retain membership. A good faith effort shall be made to contact those members whose dues remain unpaid after the April meeting to determine their intention to either retain or drop their membership in the club.

## **Section 4 – Renewal of Membership**

To reinstate membership, a member in arrears must pay all current dues.

## **Article VI – Finance**

### **Section 1 – Fiscal Year**

The fiscal year of the organization shall be the same as the Calendar year.

### **Section 2 – Dues**

The annual dues shall be the amount presented to the membership, and approved by them via a group vote.

### **Section 3 – Finance**

The Treasurer will maintain a bank account at a reputable banking institution.

### **Section 4 – Expenditures**

A majority vote of the members of the Board shall be required for approval of any expenditure up to five (5) times the amount of the single membership dues.

## **Article VII – Officers**

### **Section 1 – Standing Officers**

There shall be a President, Vice President, Secretary, Treasurer, and up to three (3) Members at Large.

## **Section 2 – Duties of Officers**

**1. President** – To coordinate the actions and responsibilities of the other officers in the organization, and, in general, to promote the success of the club. Other duties he/she shall perform:

- (a) Preside at all meetings of the club and of the board
- (b) Call special meetings of the Board if needed
- (c) Appoint, with the approval of the Board, committees deemed necessary to carry out one or more functions of the organization.

**2. Vice President – The Vice President shall;**

- (a) Assist the president as needed or requested by the President
- (b) Preside over meetings of the club when the President is unavailable

**3. Secretary – The Secretary shall;**

- (a) Record and maintain a compilation of each meeting. The Secretary shall have such records available during meetings so that if called upon can recite what transpired at said meeting.
- (b) Makeup, on club letterhead, notification of the next two meetings. This notification shall include the address of the meeting place and directions to get there. These notifications shall be mailed bi-monthly to the membership

**4. Treasurer – The Treasurer Shall**

- (a) See Article VI, Section 3
- (b) Receive all monies due the club
- (c) Provide a financial report at the meetings if requested
- (d) Pay all bills presented for expenses. Reimburse members for legitimate expenses incurred in doing club business

**5. Members at Large – The Members at Large shall;**

- (a) Suggest activities to the Membership
- (b) Contact outside Clubs to obtain information as to upcoming events

- (c) Generally assist the Officers and Board in the organization of activities

### **Section 3 – Terms of Office**

Officers shall remain in Office for a period of one year. However, an Officer or Board member shall be removed from office for any of the following reasons:

- (a) Resignation from the club.
- (b) A request to be relieved of the duties of the office.
- (c) Being relieved of duty upon approval of two-thirds (2/3) of the eligible members at a regular meeting of the club.
- (d) If a Board Member, whether elected or appointed, misses two (2) consecutive Board, or two (2) consecutive General meetings or four (4) cumulative meetings during a club fiscal year, at the discretion of the Board, that position will be considered vacated.
- (e) Those rules as provided in Article V, Section 3

### **Section 4 – Elections**

- (a) Elections shall be held each December at the annual meeting. At the election, the floor will be opened for nominations. All officers shall be elected by a majority vote of the eligible members present. Officers wishing to remain on office for the coming year will notify the President. Confirmation of those officers will be obtained by a majority vote.
- (b) The newly elected officers will assume their positions at the close of the meeting. Outgoing officers shall transfer all records, lists of duties, and equipment pertaining to that office to the successor at that time.

**Section 5 – Vacancies** – In the event of a vacancy in any office, the Board shall appoint a member to fill the office.

## **Article VIII – BOARD OF GOVERNORS**

### **Section 1 – Membership and Duties**

The Board of Governors shall be composed of the elected officers and members at large as described in Article VII. This board shall have the general power to administrate the business of the club. It shall be subject to the orders of the club membership and any actions or decisions made by the Board shall be subject to approval by the general membership.

The Board shall meet no less than once a year to discuss general planning for the upcoming year, and that meeting shall be in the first quarter. Subsequent meetings may be called by the President at any time during the Fiscal Year.

**Article IX – AMENDMENTS TO BY-LAWS**

Proposed amendments to the Reno British Car Club By-Laws shall be proposed, in writing, only by a member (s) in good standing at a regular meeting of the club. The proposed amendment shall be voted on by the members attending and shall be passed or rejected by a simple majority.

**Article X – QUORUM DEFINITION**

A quorum shall consist of a minimum of 5 members in good standing.